



Before the Session

1st to 3rd May 2026

Hyatt Regency, Chennai

Review Agenda

Know Your Objective

Meet the Speakers

Confirm Presentation Timing

Note Key Points to Highlight

Arrive 30 min Before



MODERATOR

During the Session



Maintain Flow

- Smooth Transitions
- Align with Theme



Audience participants

- Encourage Questions
- Avoid Long / Irrelevant Talks
- Maintain Decorum



After the Session



Thank Participants



Acknowledge Speakers, Moderators, Chairpersons & Audience



Closing Note



Together, Let's Make Every Session Engaging, Respectful, and Impactful.

